



identity verification.

Mail: ME, Account Origination, Reply Paid 1345, Melbourne, VIC 8060
For any enquiries contact us on 13 15 63 or visit mebank.com.au

how to use this form.

- Step 1** complete either **Option A** or **Option B**
- Step 2** provide the completed form and identification document(s) to an **ME** staff member for verification
or
mail the completed form along with **certified** copies of identification document(s) to **ME**

option A. (supply one primary photographic identification document) **or option B.** (supply one primary non-photographic identification & one secondary identification document)

- Primary Photographic Identification Document:**
- Driving licence or permit (Australian only)
 - Passport or similar document issued for international travel (Australian or foreign*)
 - Proof of age card (Australian only)

- Primary Non-photographic Identification Document:**
- Birth certificate (Australian only)
 - Birth extract (Australian only)
 - Citizenship certificate (Australian only)
 - Pension card issued by Centrelink

- Secondary Identification Document (Australian only):**
- Government financial benefits notice (issued within the last 12 months)
 - Australian Tax Office notice of assessment (issued within the last 12 months)
 - Local government or utilities bill (issued within the last three months)

- For a person under the age of 18:**
- A notice issued by a school principal that records the period of time the individual attended the school (issued within the last three months)
 - Student card from school currently attended

All documents **must** be current (with the exception of Australian passports expired within the last two years but not cancelled) and contain the applicant's full name, date of birth **OR** current residential address.

*Foreign documents **must** be in English.

the following persons can certify a document as a true copy of an original:

- Medical practitioner
 - Notary public
 - Minister of religion
 - Trade marks attorney
 - Bailiff
 - Police officer
 - Justice of the Peace
 - Legal practitioner
 - Sheriff or Sheriff's officer
 - ME bank officer*
 - Registrar or Deputy Registrar of a court
 - Judge, Master or Clerk of a court
 - Australian consular or diplomatic officer
 - CEO of a Commonwealth court
 - Commissioner for Affidavits or Declarations
 - Member of:
 - CPA Australia
 - the National Institute of Accountants
 - the Institute of Chartered Accountants in Australia
 - the Association of Taxation and Management Accountants
 - Engineers Australia (other than the grade of student)
 - Chartered Secretaries Australia
 - the Australasian Institute of Mining and Metallurgy
 - Employee of the Commonwealth or Australian Trade Commission in a country or place outside Australia
 - Senior Executive Services employee*, permanent employee*, or parliament member of the Commonwealth, the Parliament of a State Territory legislature or local government authority of a State or Territory
 - Officer or authorised representative of a holder of an Australian financial services licence*
 - Australian Defence Force officer, non-commissioned officer* or warrant officer
 - Australia Postal Corporation agent in charge of a postal office, or permanent employee in a post office**
 - Full-time teacher at a school or tertiary education institution, school principal or dean
- * with two or more years of continuous service
**with five or more years of continuous service

applicant 1.

Title (Mr/Mrs/Miss/Ms/other) Surname

Given name(s)

Date of birth

Residential address

 State Postcode

Signature

Date

applicant 2.

Title (Mr/Mrs/Miss/Ms/other) Surname

Given name(s)

Date of birth

Residential address

 State Postcode

Signature

Date

Note - it is an offence under the Anti-Money Laundering and Counter-Terrorism Financing Act 2006 (Cth) to provide false or misleading information or to produce false or misleading documents.

Privacy - the information provided by you on this form to verify your identity is collected in accordance with the Anti-Money Laundering and Counter-Terrorism Financing Act 2006 (Cth). Information may be disclosed to the Australian Transaction Reports and Analysis Centre (AUSTRAC) or as other legislation allows or requires.

ME use only

Verifying officer to complete Section 1 and 2

section 1 - record of identification document(s) received.

applicant 1.

ID Record	Document 1	Document 2 (if applicable)
Full name verified:	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Date of birth verified:	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Residential address verified:	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Verified from:	<input type="checkbox"/> Original <input type="checkbox"/> Certified copy	<input type="checkbox"/> Original <input type="checkbox"/> Certified copy
Copy of ID document:	<input type="checkbox"/> Attached <small>(go to Section 2)</small> <input type="checkbox"/> Not attached <small>(complete details below)</small>	<input type="checkbox"/> Attached <small>(go to Section 2)</small> <input type="checkbox"/> Not attached <small>(complete details below)</small>
Type of document: <small>(e.g. passport)</small>	<input type="text"/>	<input type="text"/>
Document number: <small>(if applicable)</small>	<input type="text"/>	<input type="text"/>
Date of issue: <small>(if applicable)</small>	<input type="text" value="D"/> <input type="text" value="D"/> <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/>	<input type="text" value="D"/> <input type="text" value="D"/> <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/>
Place of issue: <small>(if applicable)</small>	<input type="text"/>	<input type="text"/>
Expiry date: <small>(if applicable)</small>	<input type="text" value="D"/> <input type="text" value="D"/> <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/>	<input type="text" value="D"/> <input type="text" value="D"/> <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/>

applicant 2.

ID Record	Document 1	Document 2 (if applicable)
Full name verified:	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Date of birth verified:	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Residential address verified:	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Verified from:	<input type="checkbox"/> Original <input type="checkbox"/> Certified copy	<input type="checkbox"/> Original <input type="checkbox"/> Certified copy
Copy of ID document:	<input type="checkbox"/> Attached <small>(go to Section 2)</small> <input type="checkbox"/> Not attached <small>(complete details below)</small>	<input type="checkbox"/> Attached <small>(go to Section 2)</small> <input type="checkbox"/> Not attached <small>(complete details below)</small>
Type of document: <small>(e.g. passport)</small>	<input type="text"/>	<input type="text"/>
Document number: <small>(if applicable)</small>	<input type="text"/>	<input type="text"/>
Date of issue: <small>(if applicable)</small>	<input type="text" value="D"/> <input type="text" value="D"/> <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/>	<input type="text" value="D"/> <input type="text" value="D"/> <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/>
Place of issue: <small>(if applicable)</small>	<input type="text"/>	<input type="text"/>
Expiry date: <small>(if applicable)</small>	<input type="text" value="D"/> <input type="text" value="D"/> <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/>	<input type="text" value="D"/> <input type="text" value="D"/> <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/>

section 2 - verifying officer details.

I confirm that I have sighted original or certified documentation and have verified the applicant's full name, and either date of birth or current residential address.

Name of verifying officer

Phone number

Signature

Date

Mobile Banker details